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**AGENDA  
Session #10**

**October 22, 2019**

**6:00 – 8:30 PM**

**Check-In**

* Sign in
* Pick up handouts
* Find nametag – that’s your seat for the night
* Photos for class directory

**Housekeeping**

* Graduation
* Microgrant Questions

**Effective Meetings**

* Three Parts of an Effective Meeting

**Presentation Tips**

* Public Speaking and Delivery Styles

**Power Analysis**

* Who do you need on your side?

**Program Wrap-Up**

* Closing Circle

**Good Night and Safe Travels Home!**